Volunteer Receptionist Position (851 Outer Road, Orlando)



Location **Florida** https://www.genclassifieds.com/x-501089-z



The American Lung Association in Central Florida is looking for volunteer receptionists to assist with our Orlando office. This position includes assisting with daily office activity such as: effectively managing and organizing information, answering phones, and promoting education regarding lung health.

Anyone interested in this opportunity, please contact me at . For questions or concerns call our office

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