

Tax AccountantBookkeeper



Location **Texas**
<https://www.genclassifieds.com/x-511318-z>

I am a professional accountant who has been in the accounting industry for over 13 years and have my own business. I am seeking new clients that need monthly, quarterly, yearly bookkeeping services performed or have any outstanding tax challenges. . Primarily I work with QuickBooks and enjoy learning other software packages.

Qualifications:

- *13 years of experience
- *M.S. in Accounting, M.B.A. in Taxation and currently taking the CPA exam
- *QuickBooks & Excel skills

Hunter Bookkeeping can provide the following services to your business:

- * Bookkeeping cleanup
- * accounts payable
- * accounts receivable
- * bank reconciliations
- * financial statement preparation
- * audit preparation
- * general ledger account reconciliations
- * other financial reports
- * sales tax returns
- * inventory tracking
- * payroll

*bank & credit card reconciliation
 month end close, journal entries & adjustments, 1099s, all integrated
 sales & expense tracking
 budgeting & forecasting, credit & inventory management, financial analysis
 communicate with your tax professional or CPA regarding questions regarding income tax return

Please apply to this post to discuss how I may assist you with your financial needs
 Thank you!

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